

PROJECT FORM TO BE USED FOR CLUB REPORTING

Club name: _____

Name of project: _____

CSP/Advancement/Special Project Reporting Area: _____

Describe your project: _____

Name of other organization that you collaborated with (if any): _____

Publicity/promotion used: (can attach copy of material used): _____

Benefit to club and/or community:

Value of In-Kind Donations: \$ _____

(Non-money, baking supplies, handouts etc.)

Monetary Donations: \$ _____

(cash or checks deposited or donated)

Volunteer Hours expended: _____

(Include hours planning, setting up, actual event and clean-up)

Any additional comments: _____

Feel Free to attach 1-3 of your best photos that capture the club intent in volunteering and the impact it made.